

**Hastings Elementary School  
School Improvement Plan  
2017-2018  
Strategic Focus Area: TEACHING & LEARNING**

**Key Initiative 1: Provide developmentally appropriate technology tools for grades PK-3.**

Action Steps	Timeframe	Action Team	Outcomes/Success Indicators
Develop and teach Digital Citizenship lessons to students K-3	Sept 2017-June 2018	Library-Media Specialist, Technology Specialist	
Create a plan for obtaining keyboards and teaching keyboard familiarity and early keyboarding skills in the primary grades.	Oct 2017-June 2018	STC Council, Technology Specialist	
Work with other PreK-3 schools to develop a common list of apps being used across the district.	Nov 2017-Dec 2017	STC, Library Media Specialist	
Support teachers in creating and teaching integrated use of iPads	Oct 2017-June 2018	Library-Media Specialist, Technology Specialist, iPad teacher leaders	

**Key Initiative 2: Provide technologies to support high level preparation and instruction in all instructional settings.**

Action Steps	Timeframe	Action Team	Outcomes/Success Indicators
Install BrightLinks interactive white boards with Ladybug cameras in the ESL room.	Sep 2017	WPS Technology Department	
Update older hardware (projectors, speakers, whiteboard pens, placement of drop lines), as needed	Sep 2017- June 2018	WPS Technology Department	

**Key Initiative 3: Provide professional development to all teachers to ensure they are proficient at teaching students how to use today’s technology tools to learn.**

Action Steps	Timeframe	Action Team	Outcomes/Success Indicators
Continue to provide in-house professional development in integrating the use of iPads into classroom instruction	Sep 2017- April 2018	Assistant Superintendent Principal, iPad PD Team	

**Key Initiative 4: PK-3 schools will develop, implement, and evaluate the effective use of instructional time and the need for staff collaboration relative to the school schedule.**

Action Steps	Timeframe	Action Team	Outcomes/Success Indicators
Revise and maintain schedule that releases grade level teams and specialists (reading teachers, SPED staff, ESL staff) once per week for the last 20 minutes of the day for consultation and team planning time.	Oct 2017- June 2018	Principal, Teachers, Specialists	
Gather specific schedule information from staff regarding amount of collaboration and co-planning time needed.	Dec 2017-Jan 2018	Principal, Teachers, Specialists	

Create additional co-planning time for SPED and ESL co-teaching and inclusion teams (SPED).	Sept-Nov 2017	Principal, Team Leaders, Teachers	
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**Key Initiative 5: Assess, develop, and implement K-6 curricular updates for science, technology, engineering, and mathematics (STEM) that will align to new standards within Westborough expectations for high quality instruction**

Action Steps	Timeframe	Action Team	Outcomes/Success Indicators
Continue to develop a comprehensive Pre-K-12 library curriculum.	Sep 2017-June 2018	Assistant Superintendent District Librarians	
Support the continued implementation of FOSS Science in PreK-3 to align with MA Science Curriculum Standards	Sep 2017-June 2018	Science Coordinator, Principal, Teachers	
Provide additional professional development in integrating the science practices into the science curriculum.	Oct 2017-Jan 2018	Principal, Science Coordinator	
Provide additional professional development in implementation of Eureka Math for Grades 2 and 3	Sep 2017-June 2018	Math Coordinator, Principal	

**Hastings Elementary School  
Strategic Focus Area: Student Support and Engagement**

**Key Initiative 1: Develop a PK-12 programming framework to ensure that WPS has a fully comprehensive experience for all students**

Action Steps	Timeframe	Action Team	Outcomes/Success Indicators
Expand the intensive needs learning center for students in K-3 with more academic, behavioral, and social/emotional needs	Sep-Oct 2017	SPED Director, Principal, SPED Coordinators, Teachers	
Provide professional development to all staff in best practices for students with behavioral and social/emotional needs	Sep 2017- June 2018	SPED Director, Principal, SPED Coordinators	
Continue to develop and implement more inclusive special education practices for students in PreK-3	Sep 2017- June 2018	SPED Director, Principal, SPED Coordinators, Teachers	
Revise and enhance the new preschool model that facilitates a philosophy of fully inclusive practices	Sep 2017- June 2018	SPED Director, Principal, EC Director, Preschool Team	

**Key Initiative 2: Expand co-teaching practices at Hastings.**

Action Steps	Timeframe	Action Team	Outcomes/Success Indicators
Add 3 new SPED co-teaching teams (K-3) for 2017-2018	Sep 2017	SPED Director, Principal, SPED Coordinators, Teachers	
Add 3 new ESL co-teaching teams (K-3) for 2017-2018	Sep 2018	ESL Director, Principal, Teachers	
Continue to support co-teaching teams at Hastings through training, consultation, and opportunities for co-planning	Sep 2017- June 2018	SPED Director, ESL Director, Principal, SPED Coordinators	
Collect and analyze achievement data to	January	Principal, SPED	

determine the effectiveness of current co-teaching practices.	2018-June 2018	and Curriculum Coordinators, ESL Teachers	
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**Key Initiative 3 :Expand and enhance Response to Intervention (RTI) approaches across the PK-12 continuum to provide intervention, support, and assessment of student progress to maximize resources and student learning in the regular classroom**

Action Steps	Timeframe	Action Team	Outcomes/Success Indicators
Continue to refine EIT process, EIT template in Google Doc, and intervention continuum with staff	Sep 2017-June 2018	Principal, EIT Teams, Teachers	

**Hastings Elementary School  
Strategic Focus Area:Family, Community, Faculty Connections and Values**

**Key Initiative 1 : Increase parent, community, and school communication, collaboration, and learning opportunities**

Action Steps	Timeframe	Action Team	Outcomes/Success Indicators
Continue the parent run math enrichment program for students in grades 1, and expand the program to Kindergarten.	Oct 2017- June 2018	Principal, Math Coordinator, Parent Volunteers	
Continue to enlist parent volunteers to provide interpretation and translation for Hastings families	Sep 2017- June 2018	Principal, ESL Staff, Parent Volunteers	
Develop parent education and outreach programs for Hastings families.	Sep 2017- June 2018	ESL Coordinator, Principal, Diversity Council, School Council, ESL Staff	
Plan and organize community events (potluck dinner, movie night, dance) to bring Hastings families together.	Sep 2017- June 2018	Principal, Diversity Council, School Council, Staff	
Explore principles and practices toward becoming a more culturally proficient school.	Sep 2016- June 2017	Principal, Diversity Council, School Council, Staff	

**Hastings Elementary School  
Strategic Focus Area: Facilities**

**Key Initiative 1 : Develop a staged implementation plan for meeting student enrollment needs over the next ten years.**

Action Steps	Timeframe	Action Team	Outcomes/Success Indicators
Facilitate planning and building of new modular preschool on Hastings site.	Sep 2017-June 2018	Superintendent, Principal, EC Director, Dir. Students Services, Project Team	
Facilitate planning and renovating of Hastings school offices and kindergarten classrooms.	Sep 2017-June 2018	Superintendent, Principal, EC Director, Dir. Students Services, Project Team	